



# **MEDICAL COMMANDER ACTION CARD**

## **A. En-route**

**Establish communications with HEAS Incident Management Team**

## **B. Along with the Ambulance Commander, form part of the multi-agency Incident Management Team on site**

**Establish and maintain close liaison with: Ambulance Commander, Police Commander, Fire Brigade Commander.**

## **C. Review the incident and report to the Medical Controller detailing:**

- Nature and location of incident;
- Confirm number of casualties and respective triage categories
- Any hazards;
- Best approach route;
- Ambulance Staging Area;
- Assessment of casualty numbers/severity of injuries;
- Assessment of ASNSW resources required;
- Medical team requirements;
- Support agency requirement (St John and Red Cross VASC);
- Special transport requirements e.g. buses, air, water, rail, etc.

## **D. Confirm ideal choice has been made for:**

- Ambulance Staging Area
- Loading Point
- Casualty Clearing Area

## **E. Maintain momentum of patient flow**

**F. Appoint the Triage Officer(s) (in liaison with the Ambulance Commander) . The Triage Officer will be the most experienced person available, not necessarily the most senior or most qualified.**

## **G. Keep contemporaneous log of:**

- Decision making for subsequent reviews
  - Hospital assignments of patients
- (Suggest appointing scribe)**

## **H. Brief and deploy Medical Teams as they arrive on site.**

## **I. Conduct welfare checks and maintain logs of medical team duration within incident.**

**J. Liaise with Medical Manager regarding ongoing medical team shifts for relief of teams within protracted events.**

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## **• On completion of the incident, advise:**

- All Medical Teams;
- Medical Controller.

**• Supervise collection of all Retrieval equipment and departure from site.**

**• Contribute to “Hot” debrief.**